

## TEN STEPS TO DEVELOPING IN THE CEW&SA SERVICE AREA

1. Developer must submit to the Authority: (2 copies each)
  - A brief description of the proposed development
  - Number of acres proposed to be served
  - Estimated number of services
  - Average lot size
  - Highest finish floor elevation
  - Instantaneous water demand for the proposed project
  - General location map for the property
  - Any future phases included in the project
  - \$150 Preliminary review fee
2. General Manager's/ Authority's Engineer's Review
  - Positive Response – continue with project within 6 months of approval
  - Negative Response – terminate project or pay \$1000 engineering review fee to have the Authority review necessary infrastructure improvements to facilitate the development. Developer would then be responsible for entire amount of infrastructure upgrade.
3. Developer's engineer must submit two (2) stamped copies of the **construction** plans for review by the Authority.
4. Developer's engineer must schedule a pre-construction conference and material inspection with contractor and CEW&SA. (**\$500 fine plus cost of verification if not scheduled**) Must give a 10 day notification of intent to proceed. **If any interruption of water service is required, contractor must submit a two week notice.**
5. The Authority will perform routine construction inspections.
6. Meters and Check Valves must be delivered to the Authority's main office at 716 US Highway 231.
7. Permanent lot markers must be in place.
8. Developer must:
  - Pay impact fees (and tap fees if applicable) as service is needed per lot.
  - Submit E911 addresses for the development
  - Submit stamped as-built drawings of the development (2 copies) – complete with **all** dimensions noted (Distances from lot corners to meters, Distances of mains from EOP or curb, etc.)
  - Sign Warranty Letter
  - Sign Final Payment Guarantee
9. The developer's contractor will provide the Authority with original copies of all Bacteriological and Pressure Test associated with the project. The contractor will also accompany the Authority on a final inspection and address any issues.
10. The final plat will not be signed until everything has been completed.

\* See Developer Rules and Regulations for further details